

Vale of York Working Retriever Club **General Data Protection Regulation (2018) Policy**

You may have heard about the new General Data Protection Regulations (GDPR) that comes into effect on 25th May 2018.

As a fully paid-up member of the Vale of York Working Retriever Club if you wish for us to continue to send you club information you do not need to do anything until your membership is renewed when we will ask you to complete the renewal form to confirm your consent.

We appreciate that when you share your data with us, you trust us to look after it. We will never share, publish or use your information for anything other than updating you on Club related information including; Working Tests, Field Trials, AGM details and Membership updates.

If you wish your data to be removed from the club database or wish any other amendment to be made, please contact the membership secretary:

**Dr Sheila Tait - The Old Corn Mill, Main Street, Staveley, Knaresborough HG5 9LE or
Mrs Claire Carvis - Wharton Cottage, 30 Church Lane Bardsey, Leeds, LS17 9DN**

Whose data we have:	We have a membership database of all fully paid-up members. Any member who has not fully paid their annual subscription by 31 st March is deleted from the database.
What data we hold:	With your consent we hold your: Name, Address, Affix Email, Telephone Number Treasurer - Bank reference (identify on bank statement). Dog data via entry forms for all our events held for 1 year.
Why we have the data:	To communicate the Society's events to fully paid members by their preferred method of communication.
Where we store data:	On hardcopy in files and on computer
The timescale for keeping the data:	Until membership lapses or you change consent for the data held or the Kennel Club regulation expires.
How we destroy data:	Deleted from computers, shredded or burnt.
How we share data:	Data is shared between officers/committee members through password protected files via emails.
Third parties:	We will share your data with the Kennel Club if requested. However, only the names of breeders, owners and handlers together with dog details will be available to third parties via the running cards at VYWRC events. You may withhold your address if required.
Website & Social Media:	Where appropriate we will display the names of all our event venues, hosts, judges, award winning handlers and dogs. Likewise, we will display photographs of hosts, judges, award winning handlers and dogs